

## **INTERNAL REVIEW SUMMARY REPORT**

**DISTRICT NAME AND NUMBER:** WALLACE CCSD #195  
**DISTRICT ADDRESS:** 1463 N. 33<sup>RD</sup> RD., OTTAWA, IL 61350  
**COUNTY:** LASALLE  
**ROE:** 35  
**SCHOOL NAME AND ADDRESS:** WALLACE GRADE SCHOOL  
1463 N. 33<sup>RD</sup> RD., OTTAWA, IL 61350  
**DATE:** August 11, 2011

### SCHOOL IMPROVEMENT PLANNING, MEETING, AND AGENDA

For Quality Assurance ISBE requires that each school have a school improvement plan (SIP) and that they undergo an annual “internal review” process. To meet the criteria for an internal review, the school must do the following:

- 1.) Activities that collect student achievement data, analyzed the data, and then act to improve the instructional process accordingly.
- 2.) Additional activities that make up a satisfactory internal review process.

Documentation of activities that make up a satisfactory internal review process:

### **Tentatively Planned Professional Development/School Improvement for 2011-2012**

<i>Date</i>	<i>Activity</i>	<i>Facilitator</i>	<i>Outcome</i>
8/17/11	Teacher Inservice	T. Coates	To prepare staff for changes/information needed to begin the school year.
8/18/11	Teacher Inservice RTI overview 11:30 Dismissal	T. Coates Kevin Gallagher Susan Bruner	To prepare staff for changes/information needed to begin the school year. RTI discussion.
8/19/11	Team Meeting	T. Coates	To allow teachers an opportunity to plan for meeting needs of all students.
8/24/11	Power Hour Prep/RTI	Faculty/Staff	Prepare for new schedule/share RTI ideas
8/25/11	Power Hour Prep/RTI	Faculty/Staff	Prepare for new schedule/share RTI ideas
8/26/11	Power Hour Prep/RTI	Faculty/Staff	Prepare for new schedule/share RTI ideas
8/29/11	Power Hour Prep/RTI	Faculty/Staff	Prepare for new schedule/share RTI ideas
8/30/11	Blood Pathogens	Julie Jackson	To educate faculty/staff of infectious diseases and precautions to take for individual/student safety.
8/30/11	Curriculum Night K-8	Faculty/Staff	To enhance the communication and involvement of parents and the community, teachers, staff, and administration discussed the activities, rules, and expectations of the school year.
8/31/11	Safety Plan Review	T. Coates	To review school’s Safety Plan for 2011-2012 school year.
9/1/11	Power Hour Prep/RTI	Faculty/Staff	Prepare for new schedule/share RTI ideas
9/2/11	Power Hour Prep/RTI	Faculty/Staff	Prepare for new schedule/share RTI ideas
9/6/11	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.

9/13/11	Aimsweb Data Analysis	Faculty/Staff	Analysis of Aimsweb data to plan additional instruction for Tier I and III students.
9/16/11	Educational Speaker	Jim Burgett	To inspire staff and train staff in a variety of learning areas
9/20/11	ISAT/IIRC	T. Coates Faculty/Staff	To collect and analyze ISAT data from Illinois Interactive Report Card.
9/27/11	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
10/4/11	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.
10/6/11	Open House	Parents/Faculty/ Staff	To enhance the communication and involvement of parents and the community, teachers, staff, and administration.
10/7/11	County Institute Training	ROE	To inspire staff and train staff in a variety of learning areas.
10/11/11	CPDU Entry/Continuing Education Documentation	T. Sigler	To document hours for continuing education and recertification.
10/18/11	Teacher Teaming Meeting/Mapping	Faculty/Staff	To plan to best meet student needs and to create a seamless curriculum program for K-12 students in order to improve student proficiency.
10/25/11	11:30 Half Day Institute (12:00-3:30 p.m.)-Begin Curriculum Articulation with Ottawa H.S. feeder schools (common SIP date)	Curriculum leaders/Faculty/ Staff	To create a seamless curriculum program for K-12 students in order to improve student proficiency. To create common exit criteria for each grade level. Review of Core Standards and align to current curriculum.
11/1/11	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.
11/2/11-11/3/11	Parent Teacher Conferences	Parents/ Faculty/Staff	To increase the communication of teacher/parent behavioral and academic concerns.
11/8/11	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
11/15/11	ISAT/IIRC	Faculty/Staff	Continue working from September 20 <sup>th</sup> IIRC information
11/22/11	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
11/29/11	Gifted Training	Faculty/Staff	Training to learn strategies to best meet the needs of gifted students within the regular education setting/differentiating instruction.
12/6/11	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.
12/13/11	Teacher Teaming/ Present Wrapping	Faculty/Staff	To plan to best meet student needs and to facilitate donations and distribution of gifts for needy students.

12/20/11	Teacher Planning	Faculty/Staff	To plan to best meet student needs.
1/10/12	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.
1/13/12	ISAT Analysis 11:30 Dismissal	Faculty/Staff	Analysis of ISAT data and historical trends
1/17/12	Aimsweb Data Analysis	Faculty/Staff	Analysis of Aimsweb data to plan additional instruction for Tier I and III students.
1/24/12	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
2/2/12	Parent/Teacher Conferences	Faculty/Staff/ Parents	To increase the communication of teacher/parent behavioral and academic concerns.
2/7/12	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.
2/9/12	Curriculum Articulation 11:30 Dismissal (12:30-3:30 p.m.)	Curriculum leaders/Faculty/Staff	To create a seamless curriculum program for K-12 students in order to improve student proficiency. To create common exit criteria for each grade level.
2/14/12	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
2/21/12	ISAT prep	Faculty/Staff	To plan to best meet student needs.
2/28/12	Review 'best practices' for ISAT testing	Faculty/Staff	Review ISAT 'best practices' before implementing the tests.
3/7/12	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.
3/13/12	Handbook Review	Faculty/Staff	Review Handbook, make recommendations before committee meets
3/20/12	CPDU Entry/Continuing Education Documentation	T. Sigler	To document hours for continuing education and recertification.
3/27/12	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
4/10/12	Team Meeting	T. Coates	To plan for month and inform staff and train to effectively meet the needs of students.
4/17/12	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
4/24/12	Handbook/Program Evaluation 11:30 Dismissal	Faculty/Staff	To evaluate student handbook and programming and to bring forth changes for the 2012-2013 school year.
5/1/12	Teacher Teaming	Faculty/Staff	To plan to best meet student needs.
5/8/12	Teacher Appreciation	TBA	TBA
5/11/12	Handbook/Program Evaluation 11:30 Dismissal	Faculty/Staff	To evaluate student handbook and programming and to bring forth changes for the 2012-2013 school year.

5/15/12	Handbook Meeting	Faculty/Staff	To evaluate student handbook and bring forth changes for the 2012-2013 school year.
5/22/12	Handbook Meeting	Handbook Committee— including parents	To allow parents input on student handbook/rule changes for 2012-2013 school year. Changes will be brought before the Board at the June Board Meeting.
6/5/12	Teacher's Institute	T. Coates	To wrap up and finalize any items for the 2011-2012 school year.

## THE DATA:

### ISAT 2011 SCORES

GRADE	READING	MATH	SCIENCE
<b>3<sup>RD</sup> IN</b>	0% warning 3% below 55% meet 42% exceed <b>97% meet/exceed</b> <i>(91% in 2010)</i> <i>(94% in 2009)</i> <i>(90% in 2008)</i> <i>(93% in 2007)</i> <i>(74% in 2006)</i>	0% warning 0% below 16% meet 84% exceed <b>100% meet/exceed</b> <i>(100% in 2010)</i> <i>(100% in 2009)</i> <i>(100% in 2008)</i> <i>(100% in 2007)</i> <i>(100% in 2006)</i>	not tested
31 students			
<b>3<sup>RD</sup> OUT</b>	0% warning 67% below 0% meet 33% exceed 33% meet/exceed	0% warning 0% below 100% meet 0% exceed 100% meet/exceed	not tested
3 students			
<b>4<sup>th</sup> IN</b>	0% warning 9% below 47% meet 44% exceed <b>91% meet/exceed</b> <i>(76% in 2010)</i> <i>(84% in 2009)</i> <i>(94% in 2008)</i> <i>(92% in 2007)</i> <i>(91% in 2006)</i>	0% warning 3% below 59% meet 38% exceed <b>97% meet/exceed</b> <i>(91% in 2010)</i> <i>(97% in 2009)</i> <i>(94% in 2008)</i> <i>(96% in 2007)</i> <i>(100% in 2006)</i>	0% warning 6% below 69% meet 25% exceed <b>94% meet/exceed</b> <i>(88% in 2010)</i> <i>(92% in 2009)</i> <i>(91% in 2008)</i> <i>(100% in 2007)</i> <i>(97% in 2006)</i>
32 students			
<b>4<sup>th</sup> OUT</b>	0% warning 0% below 75% meet 25% exceed	0% warning 50% below 0% meet 50% exceed	0% warning 0% below 75% meet 15% exceed
4 students			

	100% meet/exceed	50% meet/exceed	100% meet/exceed
<b>5<sup>th</sup> IN</b>	0% warning	0% warning	not tested
35 students	20% below	17% below	
	54% meet	80% meet	
	26% exceed	3% exceed	
	<b>80% meet/exceed</b>	<b>83% meet/exceed</b>	
	<i>(90% in 2010)</i>	<i>(98% in 2010)</i>	
	<i>(84% in 2009)</i>	<i>(78% in 2009)</i>	
	<i>(91% in 2008)</i>	<i>(88% in 2008)</i>	
	<i>(79% in 2007)</i>	<i>(91% in 2007)</i>	
	<i>(91% in 2006)</i>	<i>(97% in 2006)</i>	
<b>5<sup>th</sup> OUT</b>	0% warning	0% warning	not tested
3 students	0% below	0% below	
	100% meet	100% meet	
	0% exceed	0% exceed	
	100% meet/exceed	100% meet/exceed	
<b>GRADE</b>	<b>READING</b>	<b>MATH</b>	<b>SCIENCE</b>
<b>6<sup>th</sup> IN</b>	0% warning	0% warning	not tested
41 students	2% below	2% below	
	66% meet	71% meet	
	32% exceed	27% exceed	
	<b>98% meet/exceed</b>	<b>98% meet/exceed</b>	
	<i>(85% in 2010)</i>	<i>(91% in 2010)</i>	
	<i>(87% in 2009)</i>	<i>(100% in 2009)</i>	
	<i>(95% in 2008)</i>	<i>(92% in 2008)</i>	
	<i>(94% in 2007)</i>	<i>(94% in 2007)</i>	
	<i>(77% in 2006)</i>	<i>(81% in 2006)</i>	
<b>6<sup>th</sup> OUT</b>	0% warning	0% warning	not tested
3 students	100% below	33% below	
	0% meet	67% meet	
	0% exceed	0% exceed	
	0% meet/exceed	67% meet/exceed	
<b>GRADE</b>	<b>READING</b>	<b>MATH</b>	<b>SCIENCE</b>
<b>7<sup>th</sup> IN</b>	0% warning	0% warning	0% warning
33 students	15% below	15% below	12% below
	70% meet	64% meet	67% meet
	15% exceed	21% exceed	21% exceed
	<b>90% meet/exceed</b>	<b>85% meet/exceed</b>	<b>89% meet/exceed</b>
	<i>(92% in 2010)</i>	<i>(96% in 2010)</i>	<i>(96% in 2010)</i>
	<i>(91% in 2009)</i>	<i>(100% in 2009)</i>	<i>(100% in 2009)</i>
	<i>(86% in 2008)</i>	<i>(83% in 2008)</i>	<i>(95% in 2008)</i>
	<i>(90% in 2007)</i>	<i>(90% in 2007)</i>	<i>(97% in 2007)</i>
	<i>(73% in 2006)</i>	<i>(82% in 2006)</i>	<i>(98% in 2006)</i>
<b>7<sup>th</sup> OUT</b>	0% warning	0% warning	0% warning

5 students	20% below 60% meet 20% exceed 80% meet/exceed	0% below 100% meet 0% exceed 100% meet/exceed	0% below 100% meet 0% exceed 100% meet/exceed
<b>8<sup>th</sup> IN</b>	0% warning 6% below 71% meet 23% exceed <b>94% meet/exceed</b> <i>(97% in 2010)</i> <i>(91% in 2009)</i> <i>(94% in 2008)</i> <i>(90% in 2007)</i> <i>(93% in 2006)</i>	0% warning 3% below 65% meet 32% exceed <b>97% meet/exceed</b> <i>(94% in 2010)</i> <i>(95% in 2009)</i> <i>(88% in 2008)</i> <i>(90% in 2007)</i> <i>(87% in 2006)</i>	not tested
31 students			
<b>8<sup>th</sup> OUT</b>	0% below 100% meet 0% exceed 100% meet/exceed	0% below 75% meet 25% exceed 100% meet/exceed	
4 students			

	<b>Reading</b>	<b>Math</b>	<b>Science</b>
<b>AVERAGE IN</b>	<b>90.2% meet/exceed</b> <i>(89% in 2010)</i> <i>(89% in 2009)</i> <i>(91% in 2008)</i> <i>(90% in 2007)</i> <i>(83% in 2006)</i>	<b>92.6% meet/exceed</b> <i>(95% in 2010)</i> <i>(95% in 2009)</i> <i>(91% in 2008)</i> <i>(94% in 2007)</i> <i>(93% in 2006)</i>	<b>92% meet/exceed</b> <i>(92% in 2010)</i> <i>(96% in 2009)</i> <i>(93% in 2008)</i> <i>(99% in 2007)</i> <i>(98% in 2006)</i>
<b>AVERAGE OUT</b>	<b>69% meet/exceed</b>	<b>86% meet/exceed</b>	<b>100% meet/exceed</b>

**\*State Report Card—Average of Reading and Math combined: 91% of Wallace Grade School students met/exceeded State standards. (Science is not included.)**

**VALUES:**

- A. Small school environment is very important. School is perceived as an extended family.
  - a. Current enrollment: approx. 350 students.
  - b. Current building capacity: 450 students.
  - c. Desired future capacity: three classrooms for each grade, plus three pre-k classrooms. At 15 students for each for pre-k and kindergarten, 20 students each classroom for grades 1 – 8, that would bring the total student population to 570 students.
- B. District currently has two classrooms for each grade.
- C. Maximum classroom size should be approximately 20 -25 students. Preferred classroom size of 15 – 20 students. Small classroom population is highly valued.
- D. Would prefer a second facility over expanding beyond stated future capacity.

## **GOALS**

- A. Create an environment that fosters quality education by providing appropriately sized spaces with good comfort control and pleasing interior finishes.
- B. Provide site and building layout which provides an efficient use of space and traffic patterns within the constraints of the existing site.
- C. Work to be phased to accommodate continuance of school operations during construction.
- D. Incorporate alternative energy sources, geothermal and/or wind energy for existing building and new addition.
- E. Incorporate “daylighting” design concepts into new addition.
- F. Investigate solar photovoltaic panels for use in education programs.
- G. Provide in-house special education for students that are currently being transported out of district for these services.
- H. Provide dedicated classrooms for Music and Art instruction.
- J. Open the library to the community.
- K. Provide spaces for athletic team practices so that practice times are at reasonable hours during the week.

## **PROBLEM STATEMENT**

- A. The design problem is to create a new learning environment with-in the physical and financial constraints that best satisfies the following:
  - 1. Satisfies the functional requirements to the extent possible within the identified budget.
  - 2. Improves the physical and human comfort of teaching/learning spaces to promote quality education.
  - 3. Allow and plan for future expansion of classroom space.
  - 4. Plan for the interface of daily education and public use of the facilities.

## **Information gained from Vision Night—Building/Program Focus (Meeting of Teachers, Administration, Staff, Board Members) “Ideal School”**

### **Describe the aspects of the “ideal” school.**

More storage \*\*\*\*  
Small class sizes \*\*\*\*  
Up to date technology\*\*\*\*  
Life skills/electives \*\*\*  
Communication between the district and the community\*\*  
The needs of all students are being met\*\*  
All parents volunteer\*\*  
Larger classrooms \*\*  
More rooms\*\*  
Gifted program  
Foreign language lab  
Classroom aides  
Auditorium  
Community resource room

Every child knows basic facts  
Online textbooks  
Larger conference rooms  
Intervention center  
Full time social worker  
RTI specialist  
Psychologist  
Art teacher  
Teacher and class room for each of the fine arts  
On site preschool  
Professional development from outside sources  
Accommodations for every extracurricular activity  
Low staff turnover  
Dedicated teachers and staff  
Caring faculty and staff  
Resource people to accommodate student needs  
Prepare students for the next level  
Highly qualified teachers and staff  
Sinks in all classrooms  
No more than three classes of each grade level  
Supportive administration and school board  
Year round school  
Supportive parents  
Eager students  
Many copy machines  
More resource rooms  
Elevator keys  
On ISBE excellence list  
Bus drivers' lounge  
Lower grade assessment testing  
School store

**How do we meet those needs with facilities?  
(Number indicate number of votes for item)**

44 Larger rooms and more storage  
23 Music and art rooms with teacher  
6 More rooms  
6 On site bus storage  
6 On site preschool  
5 More parking with separate drop offs for parents and buses  
5 Full size lockers  
5 More efficient HVAC  
4 Community room with separate access  
4 Room for resource and intervention staff  
3 Auditorium  
3 Second gym

2 Science labs  
2 Sinks in rooms  
1 Nurse's office with cots  
1 Physical therapy room  
Conference room

**Meeting non-building needs**

31 RTI Specialist  
16 Full time social worker  
16 Electives home economics/shop/foreign language  
6 After school program  
4 Gifted program  
4 Laptops for teachers  
2 Extra paid kitchen staff  
1 CPI training  
1 District Newsletter

**We are Proud of...**

(Continued from Vision Night)

\*\*\*\*\*

Family orientation  
Clean like new building

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Academic achievement  
Caring, quality teachers  
Discipline  
Community involvement  
Support from administration and staff  
Relationship between faculty, staff and Wallace Grade School Board

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Reputation of our graduates  
Quality of curriculum  
Support of Parents Club, WAC, and the Wallace School Board  
RTI process  
Quality and caring staff  
High expectations  
Support of staff for one another

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Extracurricular activities  
Caring attitude  
Realtors using district as a selling point

Bus Drivers  
 Trust  
 Quality of food  
 Continual quest for improvement  
 Individual attention to students  
 Generous faculty and staff  
 Technology  
 Financial position  
 Class sizes

**School Improvement Plan for 2011-2012:**

Date	Activity	Cost	Fund	Facilitator	Outcome
2:30 Tuesdays throughout the school year	Week 1- Information Sharing Meeting Week 2- Training on various school improvement initiatives Week 3- Work on Current Mapping— Reading Week 4- Additional School Improvement As Planned/Needed	None	DNA	Toby Coates and Faculty	-To keep faculty/staff informed of monthly events and necessary information. -To make modifications/time to implement curriculum previously mapped (writing, math, and science). -Train staff on necessary mandates, needs of students and/or school.

**INTEGRATION OF RESULTS:**

The results of this internal review will be shared with the Board of Education, all faculty and staff, and the community. This information will be the focal point of the Wallace Grade School SIP, School Improvement Plan for the 2011-2012 school year.

**Tentatively Planned Professional Development/School Improvement for 2010-2011**

Date	Activity	Cost	Fund	Facilitator	Outcome
7/8/10 & 7/9/10	InformationNow Training/Train the Teacher Trainer	\$1,000	TBA	STI	To train teachers on software to increase parent communication, track student attendance,

					discipline, and achievement, and to create a seamless network of information for Alertnow, Lunchbox, and STI student information system.
8/12/10	Orientation	None	DNA	C. Dvorak K. Cain	To educate new teachers/staff on school procedures.
8/18/10	Teacher Inservice/ Aimsweb Testing Practices/ <i>Committee Meetings</i>	None	DNA	C. Dvorak	To prepare staff for changes/information needed to begin the school year. Training on Aimsweb testing to benchmark and track student learning.
8/19/10	InformationNow Training 11:30 Dismissal	None	DNA	Faculty/Staff	To allow teachers an opportunity to plan for meeting needs of all students.
8/31/10	Curriculum Night K-8	None	DNA	Faculty/Staff	To enhance the communication and involvement of parents and the community, teachers, staff, and administration discussed the activities, rules, and expectations of the school year.
9/7/10	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs of students.
9/14/10	Aimsweb Data Analysis	None	DNA	Faculty/Staff	Analysis of Aimsweb data to plan additional instruction for Tier I and III students.
9/21/10	Curriculum Mapping	None	DNA	Faculty/Staff	To create a seamless curriculum program for K-12 students in order to improve student proficiency.
9/28/10	Teacher Teaming	None	DNA	Faculty/Staff	To plan to best meet student needs.
10/5/10	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs

					of students.
10/7/10	Open House	None	DNA	Parents/Faculty/ Staff	To enhance the communication and involvement of parents and the community, teachers, staff, and administration.
10/8/10	County Institute Training	None	DNA	ROE	To inspire staff and train staff in a variety of learning areas.
10/12/10	Blood Pathogens	None	DNA	Julie Jackson	To educate faculty/staff of infectious diseases and precautions to take for individual/student safety.
10/19/10	Teacher Teaming Meeting/Mapping	None	DNA	Faculty/Staff	To plan to best meet student needs and to create a seamless curriculum program for K-12 students in order to improve student proficiency.
10/26/10	11:30 Half Day Institute (12:00-3:30 p.m.)-Begin Curriculum Articulation with Ottawa H.S. feeder schools (common SIP date)	None	DNA	Curriculum leaders/Faculty/ Staff	To create a seamless curriculum program for K-12 students in order to improve student proficiency. To create common exit criteria for each grade level. Review of Core Standards and align to current curriculum.
11/2/10	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs of students.
11/3/10- 11/4/10	Parent Teacher Conferences	None	DNA	Parents/ Faculty/Staff	To increase the communication of teacher/parent behavioral and academic concerns.
11/9/10	Webpage Design	None	DNA	Faculty/Staff	To increase communication between school and home.
11/16/10	Team Share Meeting/Mapping <i>Science Committee</i>	None	DNA	Faculty/Staff	To inform each other on classroom teaching and to create a seamless curriculum program for K-

					12 students in order to improve student proficiency.
11/23/10	Teacher Teaming	None	DNA	Faculty/Staff	To plan to best meet student needs.
11/30/10	Gifted Training	None	DNA	Faculty/Staff	Training to learn strategies to best meet the needs of gifted students within the regular education setting/differentiating instruction.
12/7/10	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs of students.
12/14/10	Teacher Teaming/ Present Wrapping	None	DNA	Faculty/Staff	To plan to best meet student needs and to facilitate donations and distribution of gifts for needy students.
12/17/09	Teacher Planning	None	DNA	Faculty/Staff	To plan to best meet student needs.
1/4/11	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs of students.
1/11/11	Aimsweb Data Analysis	None	DNA	Faculty/Staff	Analysis of Aimsweb data to plan additional instruction for Tier I and III students.
1/14/11	CPR	\$1,000- 1,500	TBD	Mike Callahan/American Red Cross	To train faculty/staff on proper first aide techniques.
1/18/11	CPDU Entry/Continuing Education Documentation	None	DNA	T. Sigler	To document hours for continuing education and recertification.
1/25/11	Teacher Teaming <i>Pro. Develp Comm.</i>	None	DNA	Faculty/Staff	To plan to best meet student needs.
2/1/11	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs of students.
2/3/11	Parent/Teacher Conferences	None	DNA	Faculty/Staff/ Parents	To increase the communication of

					teacher/parent behavioral and academic concerns.
2/4/11	ISAT Analysis/Curriculum Review with Core Standards	None	DNA	Faculty/Staff	Analysis of ISAT data and historical trends. Review of school curriculum and alignment with Core Standards.
2/10/11	Curriculum Articulation 11:30 Half Day (12:00-3:30 p.m.)	None	DNA	Curriculum leaders/Faculty/Staff	To create a seamless curriculum program for K-12 students in order to improve student proficiency. To create common exit criteria for each grade level.
2/15/11	ADHD Training <i>Science Fair Comm.</i>	None	DNA	Susan Brunner	To train faculty/staff on best practice for meeting needs of students with ADHD.
2/22/11	Teacher Teaming	None	DNA	Faculty/Staff	To plan to best meet student needs.
3/1/11	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs of students.
3/8/11	CPDU Entry/Continuing Education Documentation	None	DNA	T. Sigler	To document hours for continuing education and recertification.
3/15/11	Gifted Training	None	DNA	Faculty/Staff	Training to learn strategies to best meet the needs of gifted students within the regular education setting/differentiating instruction.
3/29/11	Teacher Teaming <i>Safety Committee</i>	None	DNA	Faculty/Staff	To plan to best meet student needs.
4/5/11	Team Meeting	None	DNA	C. Dvorak	To plan for month and inform staff and train to effectively meet the needs of students.
4/11/11	CPI Training	None	DNA	LEASE	To complete refresher training for best practice for CPI techniques.

4/12/11	Data, Data, Data	None	DNA	Faculty/Staff	Training to learn strategies to best use data in meeting the needs of students. Data collection and analysis.
4/20/11	Gifted Training <i>Pro Devel. Comm</i>	None	DNA	Faculty/Staff	Training to learn strategies to best meet the needs of gifted students within the regular education setting/differentiating instruction.
4/26/11	Teacher Teaming	None	DNA	Faculty/Staff	To plan to best meet student needs.
5/3/11	Teacher Appreciation	None	TBA	TBA	TBA
5/7/11	Handbook/Program Evaluation 11:30 Dismissal	None	DNA	Faculty/Staff	To evaluate student handbook and programming and to bring forth changes for the 2010-2011 school year.
5/10/11	Team Meeting <i>Safety Committee</i>	None	DNA	Faculty/Staff	To plan for month and inform staff and train to effectively meet the needs of students.
5/17/11	Handbook Meeting <i>Pro Devel. Comm</i>	None	DNA	Faculty/Staff	To evaluate student handbook and bring forth changes for the 2011-2012 school year.
5/27/11	Handbook Meeting	None	DNA	Handbook Committee— including parents	To allow parents input on student handbook/rule changes for 2010-2011 school year. Changes will be brought before the Board at the June Board Meeting.
5/31/11	Teacher's Institute	None	DNA	C. Dvorak	To wrap up and finalize any items for the 2010-2011 school year.

